National Taiwan Normal University Undergraduate Program of Global Studies

Implementation Guidelines for Internal Transfers

Passed at the 2nd Academic Program Affairs Committee Meeting of the 1st Semester of the 2024–2025 Academic Year on November 20, 2024

1. These Guidelines are established in accordance with the "National Taiwan Normal University Regulations for Departmental Transfers."

2. Applicants must comply with Article 3 of the University's Regulations for Departmental Transfers, having no record of disciplinary demerits or above, and no other violations of the law, to be eligible to apply.

3. Students from any department between their first and third academic years may apply for transfer into this Bachelor's Program during the period scheduled in the University Calendar, in accordance with the relevant regulations announced by the Office of Academic Affairs and this Program.

4. The selection process of this Program adopts an application threshold and a document review; an interview may be conducted if necessary to select appropriate candidates. Students from all departments must demonstrate English proficiency reaching CEFR Level B2 or equivalent international standardized test scores (refer to the Program's website for the score comparison table) to be eligible for application. Applicants must submit document review materials after applying, and may transfer to this Program only upon passing the review.

5. Transfer students admitted to this Program must complete all required (and elective) courses as well as the total graduation credit requirements specified by the Program to be awarded the degree.

6. Students under the following circumstances are not eligible to apply for transfer into this Program:

(1) Students who are currently on a leave of absence.

(2) Students who are restricted from transferring to another department under other relevant laws and regulations.

7. For transfer students who have already obtained teacher education student status, their teacher education quota shall not be transferred along with their departmental transfer.

8. Any matters not covered in these Guidelines shall be handled in accordance with the University's Academic Regulations and relevant laws and regulations.

9. These Implementation Guidelines shall be passed by the Program Affairs Committee, submitted to the Office of Academic Affairs for future reference, and promulgated for implementation. The same procedure shall apply to any future amendments.